# **National Cancer Registry of Ireland**

 Screening Data Integration Officer.

Please carefully note the following instructions:

* It is imperative that all sections of this competency-based question form are completed in full.
* Save the entire document, noting the file name and its location.
* Once completed and saved you should email your completed application form to recruitmentteam@ncri.ie before the closing date outlined in the Candidate Information Booklet.

Please note before you return the form to the National Cancer Registry, please ensure that you have completed all sections of the form. Incomplete applications will not be accepted.

Candidates should note that the information in the question form will play a central part of the short-list process. The decision to include you on the short-list of candidates going forward to stage 2 of the process may be determined based on the information you supply at this stage. This information may be discussed in more depth, should you be called to interview.

In the following section, we ask you to describe some of your personal achievements to date that demonstrate certain skills and abilities which have been identified as necessary. The skills and abilities are indicated in the headings of questions on the following pages.

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| **Important to Note** |

 **Information**

Before you return the form to NCRI please ensure that you have completed **all 6 sections** of it and that you have completed the declaration below.

 The onus is on candidates to establish eligibility in this application form.

* Please do not forward any certificates or references with this form.
* Please save into PDF when returning the form.
* Misstatements or canvassing will render an applicant liable to disqualification.
* The personal data supplied by you on this application form will be stored digitally and will be used only for the purposes registered under the Data Protection Act 2018

**Notes**

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| **Section 1 – Candidate Information** |

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| 1. Full Name: |  |
| 2. Address:   |  |
| 3. Mobile Number: |  |
| 4. E-Mail Address:  |  |
| 5.Do you hold a full clean driving licence valid in Ireland? | **Yes No** |
| 6. Have you a current work permit which enables you to work in Ireland? | **Yes No** |

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| Section 2 Candidate Qualifications |
| Educational /Institution | Years AttendedFrom To | Qualification Obtained |
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***Candidates will be required to produce evidence of qualifications on appointment.***

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|  **Section 3 Details of Previous Work Experience:** *(Please list positions held, commencing with most recent employer)* |
| Dates From | DatesTo | Position | Employer | Responsibilities |
|  |  |  |  |  |
| Reason for Leaving: |
| **1 –** Dates From | DatesTo | Position | Employer | Responsibilities |
|  |  |  |  |  |
| Reasons for Leaving:  |  |
| **1 –** Dates From | DatesTo | Position | Employer | Responsibilities |
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| Reasons for Leaving:  |  |
| **1 –** Dates From | DatesTo | Position | Employer | Responsibilities |
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| Reasons for Leaving:  |  |

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| **Section 4 – Candidate Questions** |

For each of the areas below, please highlight specific achievements, contributions, or expertise you have developed from your career to date which clearly demonstrate your suitability to meet the challenges of this role:

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| **Q. 1 Please describe your experience in data management in a professional setting, include any experience and use of data quality management software tools.** *Please give an example of how and where you have displayed these skills.* |
| **Answer:** |  |
| **Q. 2: Please outline your experience of working with datasets and any experience you have of record linkage.**  *Please give an example of how and where you have displayed these skills.* |
| **Answer:** |  |
| **Q. 3: Please describe your knowledge and experience in the areas of GDPR legislation and its implementation.***Please give an example of how and where you have displayed any or all these skills.* |
| **Answer:** |  |
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| **Q.4: Analytical and Problem-Solving Skills - Describe your approach to identifying and addressing data discrepancies or inconsistencies.***Please give an example of how and where you have displayed any or all these skills.* |
| **Answer:** |  |

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| **Q.5: Strong collaboration & communications skills -** **How do you collaborate with other teams or departments to ensure deadlines are met?***Please give an example of how and where you have displayed any or all these skills.* |
| **Answer:** |  |

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| **Q.6 Please give outline any other information which you think could be relevant to your application.** |
| **Answer:** |  |

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| **Section 5 Supplementary Information** |
| **Where did you first hear about this position? (Please place an ‘X’ in the relevant box)** |
|   NCRI Website Word of mouth  Internal Communication Public jobs/Irish Jobs website Other - please specify below:  |

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| **Section 6 Candidate Declaration** |

I hereby declare that the information given in this form is correct and give my permission for enquiries to be made to establish such matters as age, qualifications, experience, and character and for the release by other people or organisations of such information as may be necessary to the National Cancer Registry Ireland (NCRI) for that purpose. This may include enquires from past/present employers. The submission of this application is taken as consent to this. I hereby acknowledge that any information supplied by me during the application process may be made available to the employing authority.

**Name:**

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**Date:**

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